



# Animations & Transitions

## Getting Started with Animations & Transitions

Microsoft PowerPoint 2003 provides you with the tools to quickly and easily animate any image, text, or charts in your presentation. Animations make the presentation more visually appealing and can grab the viewer's attention by focusing it on one important point or topic at a time. In PowerPoint 2003, you can choose from the animation themes provided, or

you can create customized animations to specify exactly what you want to animate and how. You can control how your presentation moves from slide to slide by adding slide transitions, and automating the presentation to run on its own. With PowerPoint, you can also apply sounds to both animations and transitions.

Slide Show menu. Click to access the Custom Animation and Slide Transition options.

Slide thumbnail pane

Animation Effect numbers. See *Animations in PowerPoint 2003*, page 2.

Slide number

Main slide window

Slide Show menu. Click to access the Custom Animation and Slide Transition options.

Custom Animation pane

Slide Show button, used to test the entire presentation.

Play button, used to test the current slide.

Add Effect button. See *Animations in PowerPoint 2003*, page 2.

Animation effect

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**Note:** Since some basic knowledge of PowerPoint 2003 is assumed, those in need of a starter guide are referred to the *PowerPoint 2003 Quick Reference Guide* by Nevada Learning Series.