



# Animations & Transitions

## Getting Started with Animations & Transitions

Microsoft PowerPoint 2007 provides you with the tools to quickly and easily animate any image, text, chart, or SmartArt graphic in your presentation. Animations make the presentation more visually appealing and can grab the viewer's attention by focusing it on one important point or topic at a time. In PowerPoint 2007, you can choose from the animation

themes provided, or you can create customized animations to specify exactly what you want to animate and how. You can control how your presentation moves from slide to slide by adding slide transitions, and automating the presentation to run on its own. With PowerPoint, you can also apply sounds to both animations and transitions.

Sound and Speed options. See *Adding Transitions Between Slides*, page 5.

Advance Slide options. See *Setting the Transition Time Between Slides*, page 6.

The Ribbon

Custom Animations button. See *Adding Custom Animations*, page 2.

Slide thumbnail pane

Animation Effect number. See *Adding Custom Animations*, page 2.

Slide number

Main slide window

Transition to This Slide group. See *Adding Transitions Between Slides*, page 5.

Add Effect button. See *Adding Custom Animations*, page 2.

Animation effect

Custom Animation pane

Slide Show button, used to test the entire presentation.

Play button, used to test the current slide.

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**Note:** Since some basic knowledge of PowerPoint 2007 is assumed, those in need of a starter guide are referred to the PowerPoint 2007 Quick Reference Guide by Nevada Learning Series.