

Product List 2021

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MICROSOFT

Access 2007, 2010, 2013, 2016
 Microsoft Access
 Excel 2007, 2010, 2013, 2016
 Excel 2019
Microsoft Excel (Desktop)
 Office 365 Excel Online (Browser)
 Expression Web 4
 HTML Basics
 InfoPath 2010
 InfoPath 2007 Basic
 Internet Explorer 7, 8, 9
 Microsoft Groups
 MS Lync 2010, 2013
 MS Office 365: Delve
 MS Office 365: Power Automate (Flow)
 MS Office 365: Forms
 MS Office 365: Key Features
MS Office 365: Planner
 MS Office 365: Sway
MS Office 365: Teams
 MS Office 365: Yammer
MS Office 365: SharePoint
MS Office 365: OneDrive for Business
MS Office 365: Outlook on the Web (Browser)
 OneDrive for Business 2013, 2015
 Office 2007 Ribbon
 Office 2010 Ribbon/Backstage
 OneNote 2007, 2010, 2013, 2016
 Microsoft OneNote
 Microsoft OneNote (UWP)
 Outlook 2007, 2010, 2013, 2016
 Outlook 2016 for Mac
 Outlook Web 2007, 2010, 2013
 Outlook 2019
Microsoft Outlook (Desktop)
 PowerPoint 2007, 2010, 2013, 2016
 PowerPoint 2019
Microsoft PowerPoint (Desktop)
 Office 365 PowerPoint Online (Browser)
 Project 2007, 2010, 2013
 Publisher 2007, 2010, 2013
 Microsoft Publisher (2019)
 SharePoint 2007, 2010, 2013, 2016
 Skype For Business
 Skype Advanced Operations
MS Office 365: To Do (Tasks)
 Visio 2007, 2010
 Microsoft Whiteboard
 Windows 7, 8, 8.1
 Windows 10
 Windows 10 for Secure Environments

Windows 10: Cortana
Windows 10: Edge (Chromium Update)
 Word 2007, 2010, 2013, 2016
 Word 2019
Microsoft Word (Desktop)
 Office 365 Word Online (Browser)

MICROSOFT DEVICES

Surface Pro 7
 Surface Hub

SPOTLIGHT SERIES

Excel 2007, 2010, 2013, 2016 Functions & Formulas
 Excel 2007, 2010, 2013, 2016 PivotTables & PivotCharts
 Excel 2007, 2010, 2016 Sorting & Filtering
 Excel 2007 Formatting & Presentation
 Excel 2010 Macros
Microsoft Excel Advanced Charts
 Microsoft Excel Sorting and Filtering 2020
 Microsoft Excel PivotTables & PivotCharts 2020
 Outlook 2010, Advanced Calendaring
 Outlook 2016 Advanced Calendaring
 Outlook 2016 Advanced Calendaring for Mac
 PowerPoint 2007, 2010, 2013, 2016 Animations & Transitions
 PowerPoint 2007, 2010 Masterslides
 PowerPoint 2016 Masterslides
MS Office 365: Advanced Teams Administration
 Windows 7 File Management
 Word 2007, 2010, 2013 Building Blocks
 Word 2013 Document Elements
 Word 2010 Long Documents
 Word 2010, 2013, 2016 Macros
 Word 2007, 2010 Mail Merge
 Word 2007, 2010 Reference Tools

TRANSITION GUIDES

Microsoft Skype to Teams Transition
 Windows 7 to Windows 10 Transition
 Windows XP to Windows 7 Transition
 What's New in Office 2007, 2010, 2013
 What's New in Office 2010 with Outlook
 What's New in Office 2013 with Outlook
 What's New in Office 2016 with Outlook
 What's New in Office 2019
 What's New in Office (Desktop)
 Lotus Notes 6.5 to 8.5 Basic
 Lotus Notes 6.5 to 8.5 Standard
 Lotus Notes 7 to 8.5 Standard
 Lotus Notes 7 to 8

Lotus Notes 7 to Outlook 2010 Transition
 Lotus Notes 8.5 to Outlook 2007 Transition
 Lotus Notes 8.5 to Outlook 2013 Transition
 Outlook 2003 to Outlook 2007
 Outlook 2003 to Lotus Notes 8.5

OTHER

Security Awareness Guide
Zoom Meetings
 Remote Meetings
Remote Work Getting Started
Remote Leadership

ADOBE

Adobe Reader X
 Adobe Acrobat DC

Highlights:

New Additions To Our Library
 Updated Microsoft & Office 365 Titles



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