

# Product List 2022

Ask about our value-priced Annual Subscriptions!

## MICROSOFT

Access 2007, 2010, 2013, 2016

Microsoft Access (2019)

Microsoft 365: Delve

Excel 2007, 2010, 2013, 2016

Excel 2019

Microsoft Excel (Desktop)

Office 365 Excel Online (Browser)

Expression Web 4

MS Office 365: File Sync (OneDrive, SharePoint)

Microsoft 365: Forms

Microsoft Groups

HTML Basics

InfoPath 2010

InfoPath 2007 Basic

Internet Explorer 7, 8, 9

Microsoft 365: Lists

MS Office 365: Key Features

MS Office 365: OneDrive for Business

MS Office 365: Outlook on the Web (Browser)

OneDrive for Business 2013, 2015

Office 2007 Ribbon

Office 2010 Ribbon/Backstage

OneNote 2007, 2010, 2013, 2016

Microsoft OneNote

Microsoft OneNote (UWP)

Outlook 2007, 2010, 2013, 2016

Outlook 2016 for Mac

Outlook Web 2007, 2010, 2013

Outlook 2019

Microsoft Outlook (Desktop)

Microsoft 365: Planner

Microsoft 365: Power Automate (Flow)

PowerPoint 2007, 2010, 2013, 2016

PowerPoint 2019

Microsoft PowerPoint (Desktop)

Office 365 PowerPoint Online (Browser)

Project 2007, 2010, 2013

Publisher 2007, 2010, 2013

Microsoft Publisher (2019)

MS Office 365: SharePoint

SharePoint 2007, 2010, 2013, 2016

Skype For Business

Skype Advanced Operations

Microsoft 365: Stream

Microsoft 365: Sway

Microsoft 365: Teams

Microsoft 365: To Do (Tasks)

Visio 2007, 2010

Microsoft Whiteboard

Windows 7, 8, 8.1

Windows 10

Windows 10 for Secure Environments

Windows 10: Cortana

Windows 10: Edge (Chromium Update)

Word 2007, 2010, 2013, 2016

Word 2019

Microsoft Word (Desktop)

Office 365 Word Online (Browser)

Microsoft 365: Yammer

## MICROSOFT DEVICES

Surface Pro 7

Surface Hub

## SPOTLIGHT SERIES

Excel 2007, 2010, 2013, 2016 Functions & Formulas

Excel 2007, 2010, 2013, 2016 PivotTables & PivotCharts

Excel 2007, 2010, 2016 Sorting & Filtering

Excel 2007 Formatting & Presentation

Excel 2010 Macros

Microsoft Excel Advanced Charts

Microsoft Excel Sorting and Filtering 2020

Microsoft Excel PivotTables & PivotCharts 2020

Outlook 2010, Advanced Calendaring

Outlook 2016 Advanced Calendaring

Outlook 2016 Advanced Calendaring for Mac

PowerPoint 2007, 2010, 2013, 2016 Animations & Transitions

PowerPoint 2007, 2010 Masterslides

PowerPoint 2016 Masterslides

MS Office 365: Advanced Teams Administration

Windows 7 File Management

Word 2007, 2010, 2013 Building Blocks

Word 2013 Document Elements

Word 2010 Long Documents

Word 2010, 2013, 2016 Macros

Word 2007, 2010 Mail Merge

Word 2007, 2010 Reference Tools

## TRANSITION GUIDES

Windows 10 to Windows 11

Microsoft Skype to Teams Transition

Windows 7 to Windows 10 Transition

Windows XP to Windows 7 Transition

What's New in Office 2007, 2010, 2013

What's New in Office 2010 with Outlook

What's New in Office 2013 with Outlook

What's New in Office 2016 with Outlook

What's New in Office 2019

What's New in Office (Desktop)

Lotus Notes 6.5 to 8.5 Basic

Lotus Notes 6.5 to 8.5 Standard

Lotus Notes 7 to 8.5 Standard

Lotus Notes 7 to 8

Lotus Notes 7 to Outlook 2010 Transition

Lotus Notes 8.5 to Outlook 2007 Transition

Lotus Notes 8.5 to Outlook 2013 Transition

Outlook 2003 to Outlook 2007

Outlook 2003 to Lotus Notes 8.5

## OTHER

Security Awareness Guide

Zoom Meetings

Remote Meetings

Remote Work Getting Started

Remote Leadership

## ADOBE

Adobe Reader X

Adobe Acrobat DC

### Highlights:

New Additions To Our Library

Updated Microsoft & Office 365 Titles



**Note:** All of our products are available in PDF format. Please contact us to confirm availability of our printed products.

To inquire about other guides or our custom videos, please contact us :

[info@nlearnseries.com](mailto:info@nlearnseries.com)  
800-256-8489